

The UPS Store 6200<sup>™</sup> San Diego Marriott Marquis & Marina 333 W Harbor Dr San Diego, CA 92101 Phone (619)230-8940 Fax (619)230-8334 <u>Store6200@theupsstore.com</u> Operating Hours: Mon-Fri 7am-7pm, Sat-Sun 7am-5pm



Dear Meeting Planners,

Please reference the following information regarding having materials shipped to and from the San Diego Marriott Hotel & Marina.

All packages and freight deliveries to the hotel are managed through The UPS Store, which acts as the business center and package services department for the property. To ensure proper processing, please address all materials intended for events as follows:

## San Diego Marriott Marquis & Marina Attn: Client Name and Name of Convention 333 W Harbor Dr San Diego, CA 92101

We also ask that boxes be numbered "1 of 6", "2 of 6", "3 of 6", etc. This way we will know when incomplete shipments are received & can make you aware as soon as possible. Please also indicate on the outside of the box any content descriptors ('Name Badges', 'Binders', 'Registration Materials', etc) that you would like us to note when entering the item into our package management system if you will be picking up materials at different times or having items delivered to multiple locations. Our system allows us to print an electronic manifest of items received detailing tracking and anything else you may need noted upon arrival.

Please also note that all packages sent to and from the hotel will incur a handling charge based upon the weight of each item according to the list below:

Package Handling Fees		
Inbound and Outbound Charges		
Carrier Envelope	\$4.00	
Padded Pak	\$6.00	
1-10 lbs	\$6.00	
10.1-21 lbs	\$12.00	
21.1-41 lbs	\$25.00	
41.1-60 lbs	\$40.00	
60.1-100 lbs	\$65.00	
Over 100.1 lbs	\$120.00	
Crates & Pallets	\$300.00	

Charges do include delivery to the location of the recipient's choosing within the hotel per request and are for receiving and storing materials for up to 90 days.

Please contact Rick Scogin, The UPS Store Center Manager, at rscogin6200@theupsstore.com to make advanced arrangements for delivery or for assistance with additional print or business service needs.

# The UPS Store™

Whatever you need in shipping, postal, document and business services, you'll find it conveniently around the corner at The UPS Store.

#### Packaging, Shipping & Receiving Services

Full-Service Packaging UPS\* Air & Ground Freight Shipments Package Receiving

#### Packaging & Moving Supplies

Boxes, Bubble Cushioning, Tape

## Mailbox & Postal Services

Full-Service Mail & Package Receiving Mail Holding & Forwarding 24-Hour Mailbox Access\* Postage Stamps Metered Mail

## **Copying, Finishing & Printing Services**

Black & White Copies Color Copies Full-Service Copying Binding, Laminating & Collating Custom Printing Services Business Cards, Stationery

## Additional Products & Services\*

Fax Sending & Receiving Notary Services Office Supplies Computer Services Greeting Cards Passport Photos Money Orders/Transfers

\*Available at participating locations.

# For locations nearest you, visit www.theupsstore.com

# The UPS Store<sup>®</sup>

San Diego Marriott Marquis & Marina 333 West Harbor Drive San Diego, CA 92101

619-230-8940 Tel 619-230-8334 Fax Store6200@theupsstore.com

Hours: Monday - Friday 7am-7pm Saturday & Sunday 7am-5pm

# Complimentary Boarding Pass Printing Available 24 hours

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# Services & Pricing Guide





# The UPS Store™

# **Shipping Services**

#### Domestic

UPS Next Day Air<sup>®</sup> UPS 2nd Day Air<sup>®</sup> UPS 3 Day Select<sup>SM</sup> UPS Ground

#### International

Letters Packages Freight

#### Air and motor freight

## **Packaging Services**

Professionally trained staff Highest packaging standards Any size, value, shape or weight

# Retail Shipping Supplies and Boxes

Boxes Bubble cushioning Packing peanuts Tape Markers

## **U.S. Postal Services**

Stamp Sales Metered Mail Priority Mail Services Express Mail Services

# Package Handling Fees

Inbound and Outbound Charges		
Carrier Envelope	\$4.00	
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1-10 lbs	\$6.00	
10.1-21 lbs	\$12.00	
21.1-41 lbs	\$25.00	
41.1-60 lbs	\$40.00	
60.1-100 lbs	\$65.00	
100.1 lbs and over	\$120.00	
Crates & Pallets	\$300.00	

Computer Usage		
Computer Rental Time	\$6.95 Access Fee	
Black and White Prints	\$0.59/page	
Color Prints	\$1.89/page	

# Black & White Copies

Full-Service 20 ib bond white paper	
8.5" X 11"	\$0.25
8.5" X 14"	\$0.50
11" X 17"	\$0.75

<b>Color Copies</b> Full-service 28 lb bond white paper		
8.5" X 11"	\$1.89	
8.5" X 14"	\$2.89	
11" X 17"	\$3.49	

# Ask our associates about volume discounts

Fax Services		
Incoming 1st pg – 5 <sup>th</sup> pg	\$2.00/page	
-each page after the 5th	\$1.00/page	
Outgoing Domestic - 1 <sup>st</sup> page	\$6.00	
-each page after the 1st	\$1.00/page	
Outgoing International 1 <sup>st</sup> pg	\$12.00	
-each page after the 1st	\$1.00/page	

# **Document Finishing Services**

Collating Stapling 3-Hole punch

## **Printing Services**

Complimentary Boarding Pass Printing Signs (24 Hour notice) Mounted on Foamcore High Gloss Laminate Prints Banners (24 Hour notice) Online Print from Guest Room/Home Visit <u>www.print.theupsstore.com</u> Select 'Store 6200'

## **Additional Products & Services**

#### Binding

Laminating Office supplies Notary services (by appointment)

# Please see associates for additional services