Abstracts and Surgical Films are selected on the basis of scientific merit and are allocated to Scientific Plenary, Education Symposium, Featured Poster or Poster presentations through a blinded peer review process. The Program Committee reserves the right to select the most appropriate forum for presentation.

SGO encourages all medical professionals who are part of the women’s cancer care team to submit original research for peer-review by the 2014 Annual Meeting Program Committee.

In addition to all topics pertaining to women’s cancer, authors are encouraged to submit abstracts focusing on five key areas, as outlined below.

- **Cancer Care Delivery System and Payment Reform**: Research on quality measures and outcomes, cost-effectiveness, and models for cancer care delivery and payment in the era of the Affordable Health Care Act.

- **Global Efforts to End Women’s Cancers**: Efforts to prevent, control, and eradicate women’s cancers, including HPV and cervical cancer, around the world.

- **Clinical Trials in Gynecologic Cancers: Phase I, II, III and Trials in Progress**: From personalized medicine to practice-changing studies in ovarian, cervical and endometrial cancer.

- **Cancer in Vulnerable Populations: Obesity, Elderly and the Underserved**: Research on risks, prevention, treatment and outcomes for women in vulnerable populations with gynecologic cancers.

- **Survivorship and Supportive Care**: Studies focused on how we can support our patients through and beyond their treatment for gynecologic cancers.
In addition to the key concepts, authors are encouraged to submit research in any of the following categories:

- Breast Cancer
- Cervical Cancer
- Chemotherapy
- Clinical Practice Issues
- Clinical Trials – Phase I
- Clinical Trials – Ovary/Fallopian Tube/Primary Peritoneal Cancer/Breast, Phase II/III
- Clinical Trials - Cervix Phase II/III
- Clinical Trials – Uterine Cancer/Endometrial/Sarcoma, Phase II/III
- Uterine/Endometrial Cancer
- Public Health/Epidemiology
- Hereditary Cancers & The Role of Genetics
- Ovarian/Fallopian Tube/Primary Peritoneal Cancer
- Surgical Techniques/Minimally Invasive Surgery/Surgical Technology including Robotics
- Supportive Care
- Quality of Life
- Gestational Trophoblastic Disease/Vulvar & Vaginal Cancers/Rare Tumors/Sarcomas
- Surgical Films
- Translational Research/Basic Science

Objectives, Methods, Results, and Conclusions must be clearly identified within the submission.

Individuals with abstracts selected for presentation will be asked to postpone publication of their manuscript in any journal until the conclusion of the Annual Meeting. Abstracts selected for Scientific Plenary, Education Forum, Featured Poster or Poster presentations will be published in *Gynecologic Oncology*. For those authors wishing to submit manuscripts for publication in *Gynecologic Oncology*, its editors will make every effort to ensure that accepted papers are promptly published after the Annual Meeting.

Expenses associated with the submission and presentation of an abstract are the responsibility of the presenter, and are not reimbursed or covered by the Society of Gynecologic Oncology.

There is a 2,000 character count limit for all submissions. This *does not* include your Title or Author String, allotted tables or graphs or spaces.
General Submission Regulations

1. Membership in SGO is not required for any presenting author or co-author noted on the Abstract or Surgical Film submission. Author disclosure for the presenting author must be declared at the time of abstract submission. If the presenting author is employed by a company as defined by the CMSS Code for Interactions with Companies (http://www.cmss.org/codeforinteractions.aspx), an alternate presenter who does not have a relevant employment relationship must be named if the abstract is accepted.

2. Submitted abstracts must represent new, unpublished scientific data at the time of presentation.

3. Submission of an Abstract or Surgical Film constitutes a commitment by the author(s) to present it if accepted.

4. Please write your text in proper English (American or British usage is accepted, but not a mixture of these). Use decimal points (not commas). Please carefully check your spelling.

5. An Abstract or Surgical Film must have a title that indicates the nature of the investigation. Use sentence case and capitalize the first word in the title only.

   Example: The current clinical use of HPV genotyping

6. Do not use abbreviations in the title of the abstract, with the exception of DNA, RNA, and HPV.

   Standard abbreviations may be used without definition in the text. Nonstandard abbreviations (kept to a minimum) must be placed in parentheses after the first use of the word or phrase abbreviated.

7. A maximum of nine (9) co-authors, in addition to the primary author, are allowed per submission.

8. Author names should be written in full. Please only include the primary degree for each author (for example, MD, PhD).

   If an author’s name appears on more than one abstract, it must be identical on each abstract. You should not include authors’ names in the body of the abstract.

9. Within the title and text of the abstract, omit any reference to your institution to ensure proper, blinded review.

10. Use generic drug names and International Systems Units. Trade names should not be used.
Abstract Submission Regulations
1. Each Abstract Submission must clearly identify the following:
   
   **Objectives:** an introductory sentence indicating the purpose of the study

   **Methods:** a brief description of pertinent experimental procedures, including statistical evaluation where appropriate

   **Results:** a summary of the **NEW, UNPUBLISHED DATA**

   **Conclusions:** a statement of the conclusions

   **Please note:** The character count limit of 2,000 does not include your Abstract Title or Author String, allotted tables and graphs, or spaces.

2. Each Abstract Submission is limited to one (1) table OR graph.

3. Specific instructions on uploading your submission are included within the submission site. For technical support, please contact sgo@confex.com or +1 (401) 334-0220.

Surgical Film Submission Regulations
1. Peer-reviewed surgical films selected to the 2014 Annual Meeting program will be featured in Scientific Plenary, Education Symposia or Surgical Forum sessions.

2. Surgical Film submissions will be evaluated based on educational content and audio/visual quality. All films **must** also meet the following requirements:
   
   i. Films must be uploaded to the submission site for consideration.
   ii. Films cannot exceed 10 minutes in duration.
   iii. Films must include sound.
   iv. Films must be at regular speed.
   v. Films must be submitted in .AVI or .MOV formats.
   vi. Films must be free of commercial or product bias.

3. The **maximum** file size available for upload is 200 MB; larger files will not upload completely and therefore, will not be considered for presentation. Please contact education@sgo.org if your file size exceeds 200MB.

4. If your surgical film is accepted for presentation at the Annual Meeting, you may be required to attend the session to orally introduce your film. Submitters may access their submissions by logging in to their online ready room any time until the submission deadline. If you have questions feel free to contact Technical Support at +1 (401) 334-0220 or email sgo@confex.com.
Onsite Regulations

1. Unauthorized recordings of sessions by means of audio tapes, video, or still photography requiring flash devices, special lighting, or bulky equipment are prohibited. The SGO reserves the right to all video and/or audio recordings of presentations at The Annual Meeting on Women's Cancer.

2. Expenses associated with the submission and presentation of an abstract or surgical film for a Plenary, Education Symposium, Surgical Forum, Featured Poster or Poster are the responsibility of the presenter, and are not reimbursed or covered by the Society of Gynecologic Oncology.

3. SGO Reserves the right to reject abstracts if the aforementioned rules are not followed.